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<b>For Office Use Only</b>
<b>Application:</b>
<b>Date Received:</b>

## Application for Housing

### SECTION 1: CONTACT INFORMATION

Applicant Name :	Applicant Name :
Phone Number :	Phone Number :
Email :	Email :
Address:	Address:

### **\*IMPORTANT\***

#### INCOME CONFIRMATION REQUIRED FOR ALL ADULTS ON APPLICATION

- ◇ CRA PROOF OF INCOME STATEMENT
- ◇ EMPLOYMENT LETTER ON LETTERHEAD
- ◇ EIA BUDGET LETTER

To get your proof of income statement mailed to you call CRA @  
**1-800-267-6999 / 1-800-959-8281**

**SAM MANAGEMENT provides services for the following Co-operative housing complexes; ARTEMIS HOUSING CO-OP, BETELSTADUR HOUSING CO-OP (55+), GREENHEART HOUSING CO-OP, PAYUK INTER-TRIBAL HOUSING CO-OP, SOUTH OSBORNE HOUSING CO-OP (55+) >For more information and to get an application specifically for these buildings please contact our office. Co-op housing may or may not be applicable for rental subsidies and is subject to member fees in addition to rent.**

**SECTION 2: PLEASE INDICATE WHICH PROPERTY YOU ARE INTERESTED IN:**

<b>SINGLE PERSON / COUPLES</b>	<b>FAMILY HOUSING</b>	<b>ANYONE OVER 55</b>
21 Newdale Avenue	21 Newdale Avenue	Anavet Lodge – 166 Beliveau Road
26 Gaylene Street	26 Gaylene Street	Hamilton House – 475 Hamilton Avenue
60, 62, 64 Glen Meadow Street	60, 62, 64 Glen Meadow Street	Haven 2 – 1 & 21 Boulton Bay
Westminster Housing Society**	1321 Beaumont Street	Mike Sunka Place – 275 St. Anne’s Road
154 Kate Street	Westminster Housing Society**	Monash Manor – 865 Sinclair Street
374 Maryland Street	200 Good Street	Richmond Gardens – 2900 Pembina Hwy
409 Maryland Street	617 – 631 Dufferin Avenue	St. Andrew’s Place Inc. – 425 Elgin Avenue
592 Ross Avenue	165 Maryland Street	St. James Legion Lodge – 2730 Ness Avenue*
		Seine River Haven – 571 St. Anne’s Road
		Swedish Canadian Home – 5419 Roblin Blvd
		Legion Gardens – 675 Talbot Ave*
		Legion Crest Apartments – 819 Grant Ave*
		Legion Tower – 270 Rue Kenny Street*

Legion Housing\* held by Canadian Legion – must be a veteran or a legion member  
 Westminster Housing Society\*\* includes multiple properties in the West Broadway area

1<sup>st</sup> selection \_\_\_\_\_

2<sup>nd</sup> selection \_\_\_\_\_

Do you need parking \_\_\_\_\_ Desired number of bedrooms \_\_\_\_\_

Any mobility issues \_\_\_\_\_ Are you a smoker \_\_\_\_\_

**SECTION 3: INCOME INFORMATION**

\* Anyone over the age of 18 must fill out this section.

USE THE SECTION(S) THAT BEST DESCRIBE YOUR CURRENT INCOME

EMPLOYMENT INCOME / PENSIONS	OTHER / EMPLOYMENT INSURANCE / EIA

Please check which income proof is attached with your application

- CRA PROOF OF INCOME STATEMENT
- EMPLOYMENT LETTER ON LETTERHEAD
- EIA BUDGET LETTER

When would you like to move; circle one: 2022 ; 2023 ; Earliest date avail.

Contact Name of current landlord \_\_\_\_\_

Address & Phone Number \_\_\_\_\_

Anything else about you we should know about your current situation:

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**SECTION 4: MORE ABOUT YOU - Include: applicant, all adults & children in the household**

<b>NAME</b>	<b>BIRTH DATE</b>	<b>RELATIONSHIP TO APPLICANT</b>	<b>TOTAL MONTHLY INCOME</b>	<b>SOCIAL INSURANCE NUMBER**</b>
		<b>SELF</b>		

*\*\*Adults must include Social Insurance number*

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**CONSENT TO RELEASE CERTIFIED INCOME TAX INFORMATION**

I consent to the release, by the Canada Revenue Agency to SAM Management Inc., of information from my income tax returns. The information will be relevant to and used solely for the verifying eligibility for government-subsidized rental housing under The Housing and Renewal Corporation Act of Manitoba.

This authorization is valid for the previous two tax years, the current year and each year thereafter if I am a tenant with SAM Management Inc. I understand that, if I wish to withdraw this consent, I may do so at any time by writing to SAM Management Inc.

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Applicant 1 Print

Applicant 1 Signature

Date

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Applicant 2 Print

Applicant 2 Signature

Date

**SECTION 5: DECLARATIONS**

The declaration must be signed by ALL adults in the household

I/We declare the information contained in this application is true and correct and hereby authorize S.A.M. (Management) Inc.'s employees and agents to conduct such personal investigations as may be required to process this application, verify my/our continuing eligibility, including conducting landlord references, Residential Tenancies Branch checks, Queen's Bench searches and credit checks and recover any indebtedness arising hereunder.

I/We hereby consent to the collection, use, retention and disclosure of the personal information provided to S.A.M. (Management) Inc. in this application for the following purposes:

- To carry out its normal business operations, including eligibility for housing. Where another business performs a service for S.A.M. (Management) Inc., normal business operations would include disclosure by S.A.M. (Management) Inc., to that other business of that portion of my personal information that it requires in order to perform the service.
- To satisfy legal or regulatory requirements.

I/We acknowledge that S.A.M. (Management) Inc. may divulge information from my tenancy file in accordance with the provisions of the Personal Information Protection of Electronic Documents Act (PIPEDA). In the event that I have any specific requirement for confidentiality of such information, I will advise S.A.M. (Management) Inc. in writing.

I/We am/are authorized to disclose to S.A.M. (Management) Inc. all personal information relating to other individual(s) disclosed herein and to consent on behalf of such individual(s) to the collection, use, disclosure and retention of personal information relating to such individual(s) as provided for herein.

I understand that checking the box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.

\_\_\_\_\_  
Applicant 1 Signature

\_\_\_\_\_  
Applicant 2 Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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